

Programs (Non-Academic) Annual Reports: SUNY Cortland

Faculty Senate

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General Information (Programs (Non-Academic) Annual Reports: SUNY Cortland)

Campus Programs Annual Report 2019-2020

ANNUAL REPORT SUBMISSION TAB

**Faculty Senate Annual Report
2019 – 2020 Academic Year
M. DiVita, Chair**

I. **Executive Summary**

This was a productive year for Faculty Senate (FS) in terms of successful passage of several committee proposals and University Faculty Senate (UFS) resolutions. Much of the activity of the FS originates in the work of its standing committees, which include the Academic Faculty Affairs Committee (AFAC), College Curriculum Review Committee (CCRC), Committee on Committees (COC), College Research Committee (CRC), Committee on Teaching Effectiveness (CTE), Educational Policy Committee (EPC), General Education Committee (GEC), Graduate Faculty Executive Committee (GFEC), Professional Affairs Committee (PAC), and the Joint Committee on Student Interests (JCOSI). All policy and handbook changes can be seen in Table 1. Notably, FS has approved a change to the chair and vice chair roles. The Chair role will now be a voted seat, with a term of two years, instead of one, with the possibility of one consecutive term after the first. The Vice chair role is now the Vice Chair/Secretary, and will no longer be presumptive Chair.

This was the first year with the COC no longer operating, with the administrative assistant and Secretary of the Senate taking over the responsibilities for committee member calls and voting. There were a couple of hiccups in this transition, as we did not have correct access to the email listservs. It has been a learning process, but I do believe things will go smoother next year. There has been an issue with a vote that was sent to the wrong list because Amy didn't have access to the correct list. Several people did not understand they had to vote again, and while the original response of myself and our parliamentarian was to revote, many good arguments against that have arisen. This issue will now be discussed at the first Senate meeting in the Fall, and the Steering Committee will work towards writing up official policy on what to do if this should ever happen again.

The newly updated Joint Committee on Student Interests seemed to work well over the year, and I expect to see continued growth and collaboration within that committee and between SGA and Senate.

While the AFAC worked hard on examining service expectations for continuing appointment and promotion, the white paper was not quite ready to be disseminated before the end of the academic year. This important work should continue into next year.

While Senate approved updated CTE items, this has been complicated by a state-level UUP issue on whether we have the legal right to change the items. We understand that the Covid-19 situation put this CTE issue on the backburner, but we ask that administration still consider approving the updated CTE items. The old items do not work well, and the new items has the support of Senate and many faculty. Unfortunately, President Bitterbaum did decide not to approve these changes. Senate will work on CTE items in the next academic year along with UUP to hopefully come to an agreement.

Shared governance cannot be successful without the collaborative efforts of the senior administration and the contributions of individual senators, committee chairs, and committee members. Thank you to all for your good work on behalf of the college this year. A special note of appreciation goes to Amy DeChellis, administrative assistant to

the FS, for all she does to facilitate the FS activities.

SEE ATTACHMENTS FOR REMAINDER OF REPORT

File Attachments:

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1. **AFAC Annual Report 2019-20.pdf** (See appendix)
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 2. **CCRC Report AY2019-2020.docx** (See appendix)
.....
 3. **CTE Annual Report 2019-20.docx** (See appendix)
.....
 4. **Faculty Annual Report Watermark SCREENSHOTS.docx** (See appendix)
.....
 5. **FS_annual_report_19-20_Table_1a.docx** (See appendix)
.....
 6. **GE faculty senate annual report 19-20.docx** (See appendix)
.....
 7. **GFEC annual report AY 2019-2020.docx** (See appendix)
.....
 8. **PAC-Annual-Report.docx** (See appendix)
.....
 9. **senate.committee.annual.report.EPC F19_S20.docx** (See appendix)
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Campus Programs Annual Report 2018-2019

ANNUAL REPORT SUBMISSION TAB

**Faculty Senate Annual Report
2018 – 2019 Academic Year
L. MacDonald, Chair**

I. Executive Summary

This was a productive year for Faculty Senate (FS) in terms of successful passage of numerous committee proposals and University Faculty Senate (UFS) resolutions. Much of the activity of the FS originates in the work of its standing committees, which include the Academic Faculty Affairs Committee (AFAC), College Curriculum Review Committee (CCRC), Committee on Committees (COC), College Research Committee (CRC), Committee on Teaching Effectiveness (CTE), Educational Policy Committee (EPC), General Education Committee (GEC), Graduate Faculty Executive Committee (GFEC), Professional Affairs Committee (PAC), and Student Affairs Committee (SAC). As can be seen in Table 1, the FS approved a range of new policies, revisions to policies, and substantial changes to Chapters 150 and 220 of the College Handbook.

In addition to the work done by the standing committees, the FS considered proposals from the Review of Governance Committee (ROGC). The ROGC was an ad-hoc committee appointed to conduct a review of the governance structure, in accordance with Article XIII, Chapter 150 of the College Handbook. The ROGC proposed updating the language of Chapter 150 as well as some substantive changes to the officer roles and SAC. The ROGC proposals were approved by the FS and by referendum at the end of the academic year. The FS also approved the establishment of the Ad-Hoc Committee on Transgender and Gender Non-Conforming Initiatives. This committee was appointed in the spring semester, with membership solicited from across all segments of the campus. The work of this committee is just getting underway and will continue in the next year. Additionally, the FS endorsed the use of written procedures for the selection of the Chancellor's Awards for Excellence and the Distinguished Professor Ranks.

The administrative assistant to FS, which is a part-time position, was made permanent this year. The FS office, which was located in the basement level of Moffett, was relocated because of construction in the building. The new location is in Cornish Van Hoesen B219-4. Documents that were stored in the Moffett office were reviewed by the college archivist, who collected pertinent files and materials for the archives. These documents will be used to fill existing gaps in the archival records of the FS. They will also be catalogued so they can be used more easily for research. More recent activity of the FS can be located on its web page.

As we move into the next academic year, the FS will need to ensure that the offices of secretary and treasurer (currently vacant) are filled, along with other open FS seats, and that a smooth transition takes place where governance structures have been changed. The COC will be dissolved, with the secretary and administrative assistant picking up the responsibilities of that committee that are still needed. The SAC will become the Joint Committee on Student Interests and will require some changes in membership and responsibilities. The office of past-presiding chair will be added to the Steering Committee to assist with continuity. The AFAC is expected to bring forward recommendations for service expectations for continuing appointment and promotion and the CTE should complete their recommendations for the delivery system for course teaching evaluations early in the fall semester.

Shared governance cannot be successful without the collaborative efforts of the senior administration and the contributions of individual senators, committee chairs, and committee members. Thank you to all for your good work on behalf of the college this year. A special note of appreciation goes to Amy DeChellis, administrative assistant to

the FS, for all she does to facilitate the FS activities.

SEE ATTACHMENTS FOR REMAINDER OF REPORT

File Attachments:

1. FS annual report 18-19 committee reports.docx (See appendix)

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2. FS annual report 18-19 Table 1.docx (See appendix)

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3. FS annual report 18-19 with 5 sections.docx (See appendix)

Appendix

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- A. **AFAC Annual Report 2019-20.pdf** (Adobe Acrobat Document)
 - B. **CCRC Report AY2019-2020.docx** (Word Document (Open XML))
 - C. **CTE Annual Report 2019-20.docx** (Word Document (Open XML))
 - D. **Faculty Annual Report Watermark SCREENSHOTS.docx** (Word Document (Open XML))
 - E. **FS_annual_report_19-20_Table_1a.docx** (Word Document (Open XML))
 - F. **GE faculty senate annual report 19-20.docx** (Word Document (Open XML))
 - G. **GFEC annual report AY 2019-2020.docx** (Word Document (Open XML))
 - H. **PAC-Annual-Report.docx** (Word Document (Open XML))
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 - J. **FS annual report 18-19 committee reports.docx** (Word Document (Open XML))
 - K. **FS annual report 18-19 Table 1.docx** (Word Document (Open XML))
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